

## PLAN SESSION AND RISKS ASSESMENT FOR LA MINI-FERME / MINI-FARM

Duration of the activity: 1h15

Number of staff/participant: 1/14

Aim & objectives of the activity : To learn the vocabulary and expressions around the farm and the animals. To discover the animals, where they live, what they eat, ...

Required equipment : first aid kit, old clothes, right shoes (boots), hand sanitizer, signs, equipment for games

Place to do the activity : mini-farm and lamas & poneys field

Getting ready for the activity (at least 15 minutes before the activity)

Check all the information regarding your group : age, aptitude, experience and number. Make sure you have all the medical information (be vigilant on the allergies to animal).

Go in the farm to check if there are no dead animals. Take them off if there are. Check with the person in charge of the farm if there are specific task you could do with the kids or specific things to know.

### Starting the activity

Be on time at the meeting point ! Check all the group is here and that everyone has the right equipment : medical equipment, old clothes, old shoes (boots if possible), long sleeves top, no mini-short, the workbook and a pen. Check there is nobody allergic to animals (you could have some surprise !!)

### Introduction

Introduce yourself and the activity and explain what you will do. Ask each participant to introduce themselves.

The activity mini-farm is split into 2 parts. You can do those parts in any order, but you have to do both during each session you will lead.

### THE THEORIC PART:

Introduce the vocabulary of the mini-farm : animals, what do they eat, ... You need to accord between 15 to 30 minutes to this part. There are pages to fill in the workbook. You can also use games available in the local anim.

### PRACTICE PART:

Before getting in the farm, explain the appropriate behavior you are expecting from the participants = **no running, no shouting, stay calm and be respectful with the animals.**

Explain what you will during your visit in the farm. Different daily tasks can be done as well as specific ones. As said before, talk to the person in charge of the farm to know if there are some specific ones.

### Daily tasks :

- Feed the animals in the farm : chicken, ducks, goose, pigs, ... Use the appropriate food for them (check with the person in charge if you are unsure)
- Give water to the rabbits in the nursery, and give them a lot of hugs. Be careful, participants need to have a long sleeves top for to be able to hold a rabbit. Don't mix up the rabbit's families !! Memorize from which cage you took each rabbit. You need to give them to the participants and put them back yourself as well.

### Specific tasks (to check with the person in charge) :

- Clean the rabbits cages, chinchillas' cage, ...
- Fill up the drinking trough in the farm, aviaries, ...
- Take the sheep which escaped back into their field !
- ...

While you do the tasks with them, don't hesitate to give them supplement information. Be ready to answer the multiple questions they will ask you. Some signs have been putting in the farm with some explanation for each animals. Don't hesitate to encourage your groupe to discover them.

### End of the session / Feedback

At the end of your session, do a feedback with the group to have their feeling and check what they have learnt during the activity : names of the animals, the food, ...

Ask them to wash their hands a first time with the hand sanitizer as soon as they get out the farm and take them to an area where they can properly wash their hands again before you let them go (ideally the toilets at the end of the chateau)

Thanks them and remind them what they have next (meal time, workbook, ...)

### Tidying

Once your done, make sure everything you use is back where it should be. Communicate any useful information to the person in charge of the farm and/or the office.

## RISKS ASSESMENT

Danger	Risk	People at risk	Probability	Control measures	Results
Wrong knowledge of the medical problems	Allergic reactions or something else (asthma attack....)	Group	Medium	At the meeting point, find the group and check the medical informations - asthmatics, EPIPEN, ... If a participant has a high allergy to animal, he/she shouldn't take part of the activity. Check with the teacher and the person on duty what will be the other option for him/her.	Low
Wrong clothing	Scratch, fall	Group	Medium	The staff will check that all the participants are wearing the right clothes and shoes at the start of the activity.	Low
Falling	Injury	All	Medium	The staff will aware the participants of any potential risk.	Low
Hygiene	Germs contamination	All	High	The staff will make sure all the participants wash their hands twice after the farm = with sanitizer first, and with soap minutes after.	Low
Farm in a bad state	Germs contamination	All	Medium	A daily clean will be done everyday !	Low
Aggressive /defensive reaction of an animal	Injury, scratches, bite, ...	All	Medium	The staff will ask the participand to stay calm and quiet and to respect the animals. He/she will avoid to give a rabbit to a participant who is not wearing a long sleeves top or who is wearing a mini-short. He/she will explain how to feed correctly the animals : with the hand properly flat.	Low
Damaged equipment	Injury	Group/ Staff	Medium	Instructor check the whole equipment before and during the activity	Low
Belongings	Lost	Group	Medium	At the end of the session, give back the belongings (workbook, inhaler, ...)	Low